**Exploration Merit Badge – Expedition Planning Sheets**

**Name of Scout Planner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expedition Name/ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expedition Planning /Preparation**

a. **Identify the objectives** (establish goals).

b. **Plan the mission.** Create an expedition agenda or schedule. List potential documents or permits needed.

c. **Budget** - Estimate costs for travel, equipment, accommodations, meals, permits or licenses, etc.

d. **Determine equipment and supplies -** required for personal mission needs for the length of the expedition.

e. **Determine communication and transportation needs**. Plan how to keep in contact with your base or the outside world, and how you will communicate with each other on-site.

f. **Establish safety and first aid procedures** (including planning for medical evacuation). Identify the hazards that explorers could encounter on the expedition, and establish procedures to prevent or avoid those hazards.

g. **Determine team** selection. Identify who is essential for the expedition to be successful and what skills are required by the expedition leader. Make your preparations under the supervision of a trained expedition leader, expedition planner, or other qualified adult experienced in exploration

h. **Establish detailed recordkeeping (documentation) procedures**. Plan the interpretation and sharing of information at the conclusion of the expedition.

**Conduct a pre-expedition check:**

**Review our Planning, Schedule, Timing**

**Review** Sweet Sixteen of BSA Safety for your expedition.

1. QUALIFIED SUPERVISION

2. PHYSICAL FITNESS

3. BUDDY SYSTEM

4. SAFE AREA OR COURSE

5. EQUIPMENT SELECTION AND MAINTENANCE

6. PERSONAL SAFETY EQUIPMENT

7. SAFETY PROCEDURES AND POLICIES

8. SKILL LEVEL LIMITS

9. WEATHER CHECK

10. PLANNING

11. COMMUNICATIONS

12. PLANS AND NOTICES

13. FIRST-AID RESOURCES

14. APPLICABLE LAWS

15. CPR RESOURCE

16. DISCIPLINE

Let the Expedition Begin!