



## Troop 202

### Adult Position – Mentor to Service Coordinator

Position: Mentor to Service Coordinator

Incumbent: Mrs. Marciano

- Key Tasks:
- Complete and maintain current Safeguarding Youth training and Diocese Protocol training.
  - Serve as a mentor and positive role model to the youth in the Service Coordinator position.
  - Meet with the Service Coordinator to set appropriate goals for the leadership term consistent with the youth job description and the troop's needs.
  - Through attitude and example, promote service in the troop as an important part of the troop's identity.
  - As appropriate, and with agreement from the Scoutmaster or Troop Committee, identify youth and adult who will manage individual service activities and events.
  - Understand the troop's policy on accepting new troop-wide service projects. New project commitments should only be made if existing commitments are or will be met.
  - Anticipate and plan ahead to ensure adequate manpower and supervision are available for upcoming or recurrent troop-wide service events.
  - Ensure that two-deep adult supervision is present at all troop service activities.
  - As needed, assist the Service Coordinator to document and report the hours worked by individual and in total. Also note whether the hours fall in certain tracked categories such as conservation-related service.